



# BERKELEY GUARDIANS

*Home from Home*

## COMFORT PACKAGE FEES 2023/24

Berkeley Guardians was created to nurture children who come to the UK to learn and be educated, in order for them to have a positive experience and one they will treasure over the years.





# COMFORT AND COMFORT PLUS GUARDIAN SERVICES PACKAGES

## Inclusive Fees

We try and match with all requirements but should you require something more bespoke, then please do let us know and we will be more than happy to discuss your requirements. We do all we can to ensure that our prices are inclusive and for 2023/2024 we have listed below what they include and where extra costs may be incurred.

PASTORAL	Comfort	Comfort Plus	Additional Information
24/7 emergency support – eg cancelled flights, illness or other need	yes	yes	This may incur additional charges for overnight costs or extra transport
Initial meeting on arrival (in person or online) to give support and practical information – welcome pack with important contact details for Guardian Angel and Office	yes	yes	
Organising travel arrangements and organisation to/from school etc	yes	yes	This may incur taxi costs etc.
Registering your child with GP and Dentist on arrival	no	yes	Where this cannot be dealt with through school for term time we are able to support. Travel expenses may be incurred. This can be arranged for comfort package
Attending hospital, GP appointments etc as required with your son/daughter	no	yes	Travel expenses may be incurred. This can be arranged for comfort package
Regular email and phone contact with child – using WhatsApp group	yes	yes	
Providing official documents required by schools and authorities	no	yes	This can be arranged if required for comfort package
Visits to pupils at school and/or homestays (per academic year)	1 Online	2/3 Actual Visits	If Covid restrictions remain in place then online invites will be sent to pupils. *More visits may be arranged on request
Keeping in touch with the Housemistress/Housemaster through the term for pastoral matters	no	yes	This can be arranged if required

WELFARE	Comfort	Comfort Plus	Additional Information
If there should be an unexpected or emergency situation arise; depending on the issue, we would provide emergency accommodation and support as necessary	yes	yes	There may be additional costs for the emergency accommodation or travel expenses
Should an emergency or unexpected issue arise at home and your child needs support; we will be there to do all we can	yes	yes	Travel expenses may be incurred
Should your child be taken ill, we will liaise with the school and arrange for homestay care or hospital support	yes	yes	Travel expenses may be incurred and homestay costs as required
Organise homestays for weekend, exeat and half term stays (and where necessary during holiday periods) <i>Homestays are regularly inspected and hosts are safeguard trained and DBS checked</i>	yes	yes	Refer to costs below. Travel expenses may be incurred

ACADEMIC	Comfort	Comfort Plus	Additional Information
Regular meetings with Housemaster/Housemistress to discuss academic progress and updates	no	yes	This can be arranged for Comfort package if required at an additional cost
Attendance at parents’ evenings and writing up summary report (in English) for parents	no	yes if needed	If report required in another language there will be an additional charge for translation
UCAS Support: Support with UCAS statement Advice on university applications	no	yes	This can be arranged if required for the Comfort package. Accompanied Open Days £350 for both packages
Purchasing school equipment (uniform, stationery, face masks etc)	no	yes	The cost of this will be deducted from the Parent Disbursement Account and permission will be attained from parents initially
Extra Tuition	no	no	We can organise extra support in all academic subjects. Please ask for fees as they will vary from subject to subject
Guidance and support for Scholarship applications	no	yes	This can be arranged at an additional cost for the Comfort package
Guidance and advice on choosing A Level and GCSE subjects	no	yes	This can be arranged at an additional cost for the Comfort package





Please note that where there is a cost to you, as parents, we would always communicate with you first and attain your permission.

There will be other opportunities of which we will inform you – for instance: day trips to UK sights eg, castles, adventure parks and shopping outlets. We will also be offering study weeks particularly in the Easter holidays. These will be offered to groups and there will be a one-off charge which will include transport and entrance tickets. We will require permission from you to take your child with us and will contact you as these trips are offered throughout the year.

## Home from Home Options – Comfort and Comfort Plus

### COMFORT PACKAGE COSTS (2023/2024)

£1650.00 annually (1st September to 31st August) or £575.00 per term

### COMFORT PLUS COSTS (2023/2024)

£2950.00 annually (1st September to 31st August) or £995.00 per term

There is an administration charge of £250.00 for all clients. We will invoice you for any extra costs by the last week of term (as necessary) and as per agreement signed by you as parents; the balance will be due within 28 days.

Full details of the contract will be found in the Parental Agreement which we would be very happy to forward to you on request.

## Disbursement Costs

We may request that £1500 be deposited with us and this will be used to cover expenses for host families and trips etc. and we will return the residue at the end of the school year. This amount should be “topped up” at the start of each term and any remaining monies will be returned to you at the end of your child’s stay. In your child’s final term at the school, where there is a need to charge, we will do this within three weeks of the end of term and payment will be due by the last day of the term.

## What you will pay for a homestay

### Homestay Costs

Staying with a host family is a wonderful way to relax in the school holidays or for exeat weekends. The family offer a congenial atmosphere of a home with regular meals and a chance to unwind from the hard work during the term. We will, wherever possible, make sure that we find a host to suit your child’s needs, whether that is for music practice or extra quiet hosts for study and revision time.

It is important to note that your child will have a bedroom with room to study or a separate area within the home allocated for this purpose. He/she will have use of either an ensuite bathroom or the family bathroom (with lockable door) and will be allocated space in the fridge and use of the kitchen to make snacks or drinks. The hosts will provide three meals daily (or otherwise arranged) and will be informed of any dietary, religious or allergy needs so that your child feels comfortable and cared for by their hosts.

Service	Cost
<b>Host Stay Family (inc meals)</b>	
<b>1 night — 1pm to following day 1pm.</b>	<b>£70</b>
<i>Christmas Day, Boxing Day and New Year weighting</i>	<b>£25</b> additionally per night
Additional half day (inc meals)	<b>£25</b>
Collection from airport (by taxi)	<b>At cost</b>
Collection from airport (member of staff)	<b>£150</b> plus <b>45p</b> per mile
Visit to school on request (by school or family)	<b>£250</b> plus travel expenses



**BERKELEY  
GUARDIANS**  
*Home from Home*

The Bristol Office, 2nd Floor, 5 High Street,  
Westbury-on-Trym BS9 3BY  
**Phone:** 07565 493818 / 07565 493803  
**Email:** support@berkeleyguardians.com  
**Web:** www.berkeleyguardians.com



BERKELEY  
GUARDIANS  
*Home from Home*

The Bristol Office  
2nd Floor, 5 High Street, Westbury-on-Trym BS9 3BY  
**Phone:** 07565 493818 / 07565 493803  
**Email:** [support@berkeleyguardians.com](mailto:support@berkeleyguardians.com)  
**Web:** [www.berkeleyguardians.com](http://www.berkeleyguardians.com)

Registered in England and Wales  
Company Number: 12230732